Management of access for customers

Access for customers can only be provided for special contractual relationships. For security reasons, administration is **carried out exclusively by the Smart Team.**

New accesses

To activate a new account, a written notification (e-mail) from a person authorized to represent the company/organization is required. The e-mail should be addressed to the Smart Team.

> We recommend that managing directors and department heads, in addition to authorized employees, also activate themselves so that the processes can be checked if necessary.

To activate access, the Smart Team only needs the **e-mail address** of the person to be activated. They will then receive an email with information on how to proceed.

Blocking access

Access can be blocked at any time. All it takes is an e-mail to the Smart Team or, in an emergency, a phone call during office hours. The orders entered are not linked to persons, so they remain in place if there are changes.

> If access is deactivated, information is sent to the e-mail address created.

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